



College Fees & Charges

POLICY

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- 1. Aim:** This Policy aims to define College Charges and their use within the College.
- 2. Types:**
 - Curriculum Contribution
 - Subject Charges
 - Amenities Charges
- 3. Definitions** College Charges are any amounts approved by the College Council that are expected to be paid by parents/guardians and/or students.

Specifically

The Curriculum Contribution is the amount determined annually by Council that parents/guardians and/or students, are asked to pay voluntarily.

Subject Charges are amounts determined by Council that parents/guardians and/or students pay to cover specific class materials for elective subjects.

Amenities Charges are amounts determined by Council that parents/guardians and/or students pay to cover individual items not covered by Directorate of School Education funding.

4. Uses Curriculum Contribution will be used to cover the cost of:-

- ✍ College Diaries
- ✍ Running costs of the College Bus
- ✍ Part Funding of the College First Aid center including salaries of nursing staff
- ✍ Part Funding of the Parent Liaison position
- ✍ Providing class text sets in lieu of book list items.
- ✍ Providing photocopy reference materials to students.
- ✍ Making up any shortfall between Directorate of School Education funding for Curriculum and faculty curriculum budgets as approved by Council.
- ✍ Parent Bulletin

Subject Charges will be used:-

- ✍ To cover the high cost of craft materials used in some elective subjects by students who are completing models / art / cooking.
Students taking electives with an approved subject levy do so on the understanding that the levy is paid. Faculties may withhold completed models / art / cooking until the Subject levy is paid. Students will be advised of subject levies prior to making elective subject selections.
- ✍ Cost of Camps and Excursions

Amenities Charges will be used for:-

- ✍ Cost of Annual College Magazine
- ✍ Use of College Locker
- ✍ Provision of a security combination padlock for locker
- ✍ Provision of specific College Folder for housing reports

5. Payment

- Council recognises that some parents/guardians and/or students will have difficulty in meeting College Charges
- Provision will be made for parents to offset both College Charges against any Educational Maintenance Allowance.
- This College Policy will not discriminate against students or families because College Charges are not paid.
- Council will make every effort to provide alternative arrangements for paying College Charges.

6. Refunds

Where students transfer to another state college no refund of the voluntary contribution will be made.

Students transferring to Sebastopol Secondary College will not be asked for voluntary contributions if proof of payment at the previous state school is provided.

Where students leave for other reasons, a prorata refund may be provided upon written application to the principal.

Other Charges will be refunded on a prorata basis depending on models / art / cooking completed.

7. Other

The student diary and magazine will be made available to those students who have paid the Curriculum or Amenities charge or to those students who pay for these items separately.

Evaluation:

This policy will be reviewed as part of the school three-year review cycle.

This policy was last ratified by School Council in....

3 March 2004